

**SOUDERTON MENNONITE CHURCH
CHURCH BOARD MEETING**

Tuesday, August 11, 2020
7:00 PM

MINUTES

Members Present: Dawn Moore, Leon Moyer, Ron Alderfer, Tim Mininger, Steve Leinbach, Elyse Hackman, Pastor Jason Kuniholm. (Eric Bishop and Erin Toth absent)

1. Opening / Devotion (Pastor Jason)

- Pastor Jason offered some thoughts on 1 Peter 5:10; and opened with prayer.

2. Reopening Team Report (Elyse)

- Various informational points are what the team has been discussing. Saturday evening outdoor worship is going well; future plans will be evaluated as conditions and the state mandates change.

3. Financial Report – (Tim)

- Tim noted that we are \$27,000 down from this point last year; but that operating expenses are down as well.
- Giving was down for June. We were at \$70,000 for the month; which was approximately \$15,000 below the previous month; but the last two weeks looked good.
- We paid the Mennonite school contribution by June 30; with no borrowing on our credit line.
- Leon and Tim met with a candidate for bookkeeper to replace Deb Brunk. Tim feels very good about her and felt the transition would be smooth and easy. She would start Oct 1.

4. Facilities Update (Tim)

- Paving of the rear parking lot will proceed this Fall, while repairing the concrete walk in front will be put on hold until the Spring, allowing sufficient time to cure properly.
- Leaks in the House of Hope roof will be repaired before Winter. The sidewalk and payment will be finished soon and will be submitted to insurance as part of the sewer line replacement.
- First floor tenants of the House of Hope are moving, and new tenants will be in place soon.
- Phil is processing requests for long term SMC rentals with staff. (MCIU for full time rental)
- There is no news yet about Keystone coming back to our building.
- The Board requests a written report on ways to lock down portions of the building during rentals. This will address COVID and security concerns. The report is requested by our September meeting.
- The hardware for the air purification system is here. Installation should begin soon.

5. Pastor's Report (Jason)

- The board received and approved a request from Pastor Jen to schedule her work around family priorities.
- Karen Bennett (attending seminary) presented Pastor Jason with a proposal to intern at SMC for 10-20 hours a week. Following a thorough discussion, the Board approved the proposal, giving Jason authority to work on details
- The staff will begin in-person staff meetings on 8/25.
- There will be a prayer time on Fridays.
- There was a proposal to increase Pastor Jason's Housing allowance by \$300 /month for the current contract period July thru September. MOTION by Leon; seconded by Tim. The motion passed.
- Office space layout was discussed again at staff meetings. There was board discussion about the effects on our ministry and how it might affect the efficiency of operations. The board suggested the volunteer

team that was involved be included. This is not a current priority for staff and board.

5. Pastor Search Report

- Reviewed the Process document.
- There is a Search Team Zoom meeting on Thursday, August 13. A Team Chairperson will be selected.
- Dedication for the Team is expected on Aug. 29th with Randy Heacock, SMC's Mosaic conference overseer, as guest preacher.
- There was a discussion about "sensitive" topics with potential candidates and on what we mean by "Bible-based" sermons.

6. By-Laws Adjustments (Steve)

- Some of the current By-Law items are outdated and/or quite specific to previous pastoral teams. Steve is looking at these with an eye to keeping things more general and adaptable for the future. Current By-Laws date from 2005. These are major items being looked at:
 - Is the Pastoral Team Leader a voting member of the Board? Decision: attend board meetings but not voting.
 - Any mention of Franconia Mennonite Conference will be changed to Mosaic Mennonite Conference.
 - Should all pastors be required to attend Board meetings? Decision, only as needed.
 - How is the Treasurer chosen and do they need to be a Board member? Decision, we have a Business Manager, not a Treasurer. Decision, a Board member is preferred, but not required.
 - Clarification - Ministry pastors are hired by the Pastoral Team Leader, but should be affirmed by the congregation.
 - Can the Pastoral Team Leader change their staff position in certain circumstances? Decision, not very likely; and it is not recommended to be a quick, easy switch.
 - Guidelines and Church Policies are needed; we need to locate what was written in the past and update them as required. Pastor Jason will work to track everything down.
 - Should the By-Laws be examined by a legal expert to make sure everything is straight? Decision, yes.
 - Officers stay the same? Decision, yes.

7. Old Business

- Dawn passed along some informational items related to Fall Conference Assembly being a virtual event.
- A Congregational Meeting is planned for September 19 weekend. The agenda, format, and meeting location are still being determined.

8. New Business - None.

The meeting concluded with prayer by at 9:40pm

The next Board meeting is scheduled for Sept 8 @ 7pm.

Souderton Mennonite Church
Financial Summary As of June 30, 2020

	<u>Actual</u> <u>YTD 2020</u>	<u>Budget</u> <u>Total 2020</u>	<u>Actual</u> <u>YTD 2019</u>
Receipts:			
General Fund Offerings	\$ 334,160	\$ 999,375	\$ 349,118
Fellowship Activities	7,334	12,000	5,580
Rental Income	36,720	74,000	23,895
Internship (FMC)	5,000	14,500	-
Miscellaneous Receipts	1,249	6,000	3,350
Missions	32,160	113,000	38,202
MEP Family Commitment	86,460	281,153	110,691
Total Receipts	<u>\$ 503,083</u>	<u>\$ 1,500,028</u>	<u>\$ 530,836</u>
Disbursements:			
Operating	\$ 358,272	\$ 903,654	\$ 402,358
Missions	8,040	118,000	7,830
MEP Total	242,247	478,374	104,100
Total Disbursements	<u>\$ 608,559</u>	<u>\$ 1,500,028</u>	<u>\$ 514,288</u>
Net Income/(Deficit)	\$ (105,476)		\$ 16,548
Account Balances:			
General Fund	\$ 22,467		
Designated Fund	\$ 283,790		
Reserve Fund	\$ 178,563		
Line of Credit	\$ -		