

Title: Director of Worship

Time Commitment: Part-Time – 60% (approx. 24 hours a week)

Accountability: To Pastoral Team Leader

General Description of Purpose: The Director of Worship will give leadership, vision, and oversight to worship and music ministries in ways that align and help us to carry out our congregational vision of “Strengthening Meaningful Connections with Christ, Church, and Community.”

Qualifications:

1. Has a living, growing relationship with Christ Jesus
2. Has experienced a call to serve God, and the church, through worship and music leadership
3. Has training, passion, and gifts in worship and music leadership
4. Committed to SMC’s vision, mission, and policies, as well as Anabaptist Christian teaching, values, and ethical standards
5. Able to effectively equip and empower others for ministry
6. Possesses gifts in organization, administration, communication, and creativity

Description of Responsibilities:

1. Worship Service Leadership

- In collaboration with pastors, plan weekly worship services
- Arrange and oversee schedule of worship team leaders, musicians, tech ministry teams (sound, camera, screens), as well as other participants in worship
- Envision creative ways and ideas to enhance our worship services
- Use musical gifts by participating regularly on worship teams
- Communicate details in a timely matter with worship service participants
- Seek ways to incorporate inter-cultural elements into worship
- In collaboration with pastors, plan special worship services, and arrange for musicians and tech teams – i.e. Good Friday, Christmas, funerals

2. Oversight, Equipping, Empowering Teams

- Provide periodic training and equipping team leaders, musicians, and technology teams
- Encourage those in congregation to test and utilize gifts by participating in worship and music ministries
- Give oversight, as needed, and be a resource to specific music ministries, including: adult choir director, handbell choir director, children’s music ministry, and concert series committee

- Give oversight, as needed, and be a resource to hospitality ministries – i.e. lobby/welcome desk, greeters, ushers, coffee, translation services, communion team
- Coordinate with worship visuals and décor team
- Coordinate with those maintaining sanctuary pews, resources, and supplies

3. Administrative

- Oversee worship and music ministries budget
- In coordination with technology teams, monitor equipment needs
- Oversee proper licenses for music, video, and streaming services

Self-Care:

1. Maintain a support system that encourages a balanced and healthy ministry. This may include spiritual direction, coaching, a worship leaders care group, and/or personal counseling.
2. Maintain a schedule that prioritizes spiritual practices to deepen a vital relationship with God through a spiritual 'rhythm and rule' that nurtures personal development.
3. Maintain personal Sabbath time by setting apart time each week to restore your spirit.

February, 2025